Asif Ahmed Sunny

Rupnagar R/A, Mirpur, Dhaka-1216

01985285900

bitmsunny@gmail.com

14th Jan 2022

Dear hiring manager,

I will be pleased if you accept my application. I heard about this vacant position as an Assistant Engineer from one of my friend who is currently working in **Kazla Technologies Ltd**.

I have worked as a Customer Service Executive for 4 months where I was attending outbound calls and promoted our services, free codes and scheduling appointments for new contracts or sales! I am comfortable with MS Office and Google Docs.  
Then I have worked as a Billing Executive(Accounts Dept.) in an Nationwide ISP company .There I was monitoring the key accounts of each customers. I was responsible for keeping records of generated bills vs collections of each month, solving billing issues, discount issues etc. (**October 2020-Ongoing**).   
  
 I am good at operation and management skills as I directed many events commercial or non-commercial when I was a student and then. Now I want to rotate my career to my academic background. I want to break all my previous records of work and put myself in the leading position for the desired position. As a CSE graduate I am familiar with Networking and other related things. So if you want to use my spirit in your company I will not let you down Insha’Allah.

Thank you for your time and consideration. I would love to have the opportunity to join the team and to help you achieving your goals.

Respectfully,  
Asif Ahmed Sunny